

Albany Unified School District Board of Education
904 Talbot Ave.
Albany, CA 94706
MINUTES FOR MEETING
February 19, 2010

- I. OPENING BUSINESS 7:00 p.m.*
 - A) Call to Order
 - B) Roll Call
 - C) Identify Closed Session Pursuant to Agenda Section III Below
- II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS*
- III. CLOSED SESSION 7:05 p.m.*
 - A) With respect to every item of business to be discussed in Closed Session pursuant to Education Code Section 35146: Student Personnel Matters
 - B) With respect to every item of business to be discussed in Closed Session pursuant to: Government Code Section 54957: Public Employee Appointment Certificated
 - 1. Correction - none
 - 2. Extra Assignment
 - a. Boys Basketball Coach - 6th Grade
 - b. Hourly Referee - Basketball 7th/8th Grade
 - 3. Leave - none
 - 4. New Hire
 - a. Home/Hospital Teacher
 - b. Long Term Substitute Teacher
 - c. Substitute Teacher
 - 5. Resignation
 - a. ELD Teacher
 - 6. Status Change - none
 - 7. Termination
 - a. Substitute Teacher
 - Classified
 - 1. Assignment Change - none
 - 2. Correction
 - a. Yard Aide
 - 3. Extra Assignment - none
 - 4. Leave - none
 - 5. New Hire
 - a. After School Intervention Instructor
 - b. Substitute Para-Educator
 - 6. Resignation
 - a. After School Intervention Instructor
 - b. Boys Basketball Coach & 6th Grade
 - c. SELPA Administrative Assistant
 - 7. Status Change - none
 - 8. Termination - none

C) With respect to every item of business to be discussed in Closed Session
Pursuant to Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR
(Superintendent Marla Stephenson, District Representative), Regarding Negotiations as pertains
to:

- a. California School Employees Association (CSEA)
- b. Albany Teachers Association (ATA)
- c. SEIU Local 1021
- IV. OPEN SESSION 7:30 p.m.

A) *Reconvene to Open Session*

President Rosenbaum called the meeting to order at 7:32 p.m.

B) Roll Call

PRESENT :

Member Glasser, Member Walden, President Rosenbaum, Vice President Low, and Member Black.

ABSENT :

None.

STAFF:

Superintendent Stephenson, Assistant Superintendent Harden, Director Hornada, and Secretary Martinez.

C) Pledge of Allegiance

D) Report of Action Taken in Closed Session

President Rosenbaum stated that the Board took no action in closed session.

E) Approval of Agenda

President Rosenbaum requested that the order of the review and action items be changed. He requested the following order: item g), item a), item d), item f), item b), item c), item e).

*Motion by Member Walden, seconded by Member Black to approve E) Approval of Agenda
The Board was polled and passed unanimously. Members: Member Glasser, Member Walden,
President Rosenbaum, Vice President Low, and Member Black voting AYE*

F) Approval of Consent Calendar

Vice President Low stated that she had a question regarding item 4a and 4b.

Member Black stated that he had some questions on the check warrants.

*Motion by Member Glasser, seconded by Vice President Low to approve F) Approval of Consent
Calendar*

*The Board was polled and passed unanimously. Members: Member Glasser, Member Walden,
President Rosenbaum, Vice President Low, and Member Black voting AYE*

*Member Glasser voted to approve the consent calendar with the exception of check no. 977622
and check no. 977643, which he abstained from.*

1. Approval of Minutes

a) January 5, 2010

b) February 2, 2010

2. Personnel Assignment Order

a) Certificated Personnel - Public Employee Assignment, Employment, Appointment, Evaluation, Leave Requests:

b) Classified Personnel - Public Employee Assignment, Appointment Employment, Leave Requests:

3. Personnel

a) Approve recommendation to designate certificated employees to Permanent and Probationary Status

b) Approve the Internship Contract Agreement by [and between Brandman University \(formerly Chapman University\) and Albany Unified School District \(AUSD\) to participate in the Teacher Internship Program for 2010 to 2012](#)

[Vice President Low asked if this was a new](#) relationship and how they screen their applicants. Superintendent Stephenson said that it is an ongoing relationship. She said that this particular individual was interviewed and this university was recommended.

4. Curriculum and Instruction

a) Approve the Independent Contractor Agreement [between Albany Unified School District and Alison Seevak for poetry enrichment classes](#)

5. Business and Operations

a) Approve Warrant Listing - January 2010

Discussion [regarding the minimum contract amount](#) for the Board to approve was discussed.

Discussion regarding employee reimbursements ensued.

Vice President Low asked about parent donations and the pre-authorization process.

V. STUDENT BOARD MEMBERS

A) Student Reports - *Excused*

VI. STAFF REPORTS

VII. [PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA](#)
[Loring Barker, President of the Albany Teachers Association](#), reminded the Board of the March 4 Day for the Students and explained the purpose of it.

Philip Garisson, on behalf of the Writer Coach Connection, explained the program and informed the Board about the March 28 fundraiser.

VIII. REVIEW AND ACTION ITEMS

A) Approve 2009-10 **2nd Interim Financial Report** [\(under separate cover\)](#)
[Assistant Superintendent Harden gave a PowerPoint presentation](#) on the 2009-10 2nd Interim Financial Report.

Assistant Superintendent Harden discussed moving dollars. Discussion ensued.

Motion by Member Glasser, seconded by Member Black to approve A) *Approve 2009-10 2nd Interim Financial Report (under separate cover)*

The Board was polled and passed unanimously. Members: Member Glasser, Member Walden, President Rosenbaum, Vice President Low, and Member Black voting AYE

B) *Approve Resolution No. 2009-10-09 as amended for the Conveyance of Certain Real Property to the City of Albany for the Installation of a Curb Ramp located at the Southwest Corner of Jackson Street and Buchanan Street*
Superintendent Stephenson introduced the Resolution.

Superintendent Stephenson gave the option of changing the square footage on page 75 be changed from approximately 70.5 sq. ft. to approximately 120 sq. ft. to reflect the actual measurements done by the City. President Rosenbaum stated that it should be changed to be as precise as possible.

Superintendent Stephenson explained on the 'valuable consideration' term on page 80. She said that it does not necessarily mean that there is an exchange of money, but those words have to be there in order for it to be a legal grant deed.

Motion by President Rosenbaum, seconded by Member Walden to *approve B) Approve the motion to amend the word 70.5 to 120 on Resolution No. 2009-10-09 for the Conveyance of Certain Real Property to the City of Albany for the Installation of a Curb Ramp located at the Southwest Corner of Jackson Street and Buchanan Street*

The Board was polled. Members: voting AYE

Motion by Member Black, seconded by Vice President Low to *approve B) Approve Resolution No. 2009-10-09 as amended for the Conveyance of Certain Real Property to the City of Albany for the Installation of a Curb Ramp located at the Southwest Corner of Jackson Street and Buchanan Street*

The Board was polled. Members: Member Walden, President Rosenbaum, Vice President Low, and Member Black voting AYE and Member Glasser voting no.

C) *Conduct 2nd reading and approve Board Policy 4040 and accompanying Administrative Regulation revisions - Employee Use of Technology*
Superintendent Stephenson introduced the revisions to Board Policy 4040 that include the revisions recommended by Director Carver, Member Black and Member Walden.

Superintendent Stephenson informed the Board that the changes were incorporated at the recommendations of FCMAT and the District Technology Committee. She said that all employees will receive these Board Policies and Administrative Regulations. She said that employees will also sign and acknowledge that they received these policies.

Member Black made minor change recommendations.

Motion by Member Walden, seconded by Member Glasser to *approve C) Conduct 2nd reading and approve Board Policy 4040 and accompanying Administrative Regulation revisions - Employee Use of Technology*

The Board was polled and passed unanimously. Members: Member Glasser, Member Walden, President Rosenbaum, Vice President Low, and Member Black voting AYE

D) *Approve Resolution No. 2009-10-10 to Establish Fund 17 - Special Reserve Fund for Other than Capital Outlay Projects*

Assistant Superintendent Harden explained that Fund 17 is a fund that allows a district to put dollars outside of the operating general fund budget. She said that it does allow a district to span

one-time expenditures over several years with one-time dollars without negativity effecting the general fund operating balance. Discussion ensued.

Motion by Member Walden, seconded by Vice President Low to approve D) *Approve Resolution No. 2009-10-10 to Establish Fund 17 - Special Reserve Fund for Other than Capital Outlay Projects*

The Board was polled and passed unanimously. Members: Member Glasser, Member Walden, President Rosenbaum, Vice President Low, and Member Black voting AYE

E) *2010 CSBA Delegate Assembly Election*

The Board nominated Gwen Estes, Diana Prola, Mike McMahon and Anne W. White for the 2010 CSBA Delegate Assembly Election.

Motion by President Rosenbaum, seconded by Member Black to approve E) *2010 CSBA Delegate Assembly Election*

The Board was polled and passed unanimously. Members: Member Glasser, Member Walden, President Rosenbaum, Vice President Low, and Member Black voting AYE

F) *Approve calendar for school year 2010-11*

Motion by Member Walden, seconded by Vice President Low to approve F) *Approve calendar for school year 2010-11*

The Board was polled and passed unanimously. Members: Member Glasser, Member Walden, President Rosenbaum, Vice President Low, and Member Black voting AYE

G) *Reaffirm the Board of Education's approval of the Albany High School Pool Project design and to proceed with submission of construction documents to the Division of the State Architect*

David Burke, from Bollo Construction and Project Manager of the Albany Pool Project, gave a PowerPoint presentation that discussed the pool basis of design.

Mr. Burke went over the general design of outdoor competition pool.

Mr. Burke went over the general design for the indoor pool.

Member Glasser stated his concerns regarding the design of the outdoor pool.

Mr. Burke explained the depths of the outdoor pool.

Peggy McQuaid, Albany resident and member of the Pool Committee, had comments regarding the pools and an explanation of the recommendations from the committee regarding means of entry and lifts.

Stephen Dunkle, Albany resident and current high school swim coach, talked about his findings regarding recommendations on pool depth and size.

Member Glasser expressed his opinions regarding diving depths and the length and the width of the pool. Discussion ensued.

Member Black shared his opinions on the pool design.

Vice President Low shared her opinions on the pool design.

Member Walden shared her opinions on the pool design.

Member Glasser presented two additional letters from the community to the Board.

Charlie Blanchard shared his opinions on the design of the pool to Member Glasser.

Mr. Burke addressed the Board regarding the project budget.

President Rosenbaum thanked Member Glasser for his input.

Motion by Member Black, seconded by Vice President Low to approve G) Reaffirm the Board of Education's approval of the Albany High School Pool Project design and to proceed with submission of construction documents to the Division of the State Architect

The Board was polled. Members: Member Walden, President Rosenbaum, Vice President Low, and Member Black voting AYE and Member Glasser voting no.

IX. REVIEW AND DISCUSSION ITEMS

A) Discuss Board of Education Governmental Advocacy and Outreach
Vice President Low gave ideas on local outreach and community engagement. Discussion ensued.

B) Conduct 1st reading of Board Policy 1330 and accompanying Administrative Regulation and Exhibit A - Facilities
Superintendent Stephenson introduced Board Policy 1330 and newly revised Facility Fee Schedule. Discussion ensued.

Member Walden gave suggestions to facility use requirements.

Assistant Superintendent Harden discussed insurance and liability issues.

President Rosenbaum stated that he noticed that some prices have dropped on the new fee schedule.

Member Glasser asked for specification of 'around school facilities'. Discussion ensued.

X. BOARD AND SUPERINTENDENT COMMENTS

Member Black announced that Albany High School Jazz Band and Jazz Lab, and Albany Middle School Jazz Band and High School Vocal group will be performing at a Big Band Dance on March 12.

Member Black said that the Jazz Band is invited to the Monterey Jazz Festival.

XI. FUTURE AGENDA ITEMS

XII. FUTURE BOARD MEETINGS

XIII. ADJOURNMENT

